



## **Job Posting – Solid Waste Community Engagement Coordinator**

Interested in supporting Saskatchewan First Nation communities to reduce waste, enhance recycling, and strengthen sustainability? If you are passionate about waste reduction and want to make an impact on communities, this is an excellent opportunity for you.

**Position:** Solid Waste Community Engagement Coordinator

**Reporting:** This position reports directly to the Solid Waste Management Lead at SALT

**Term:** Full-time (37.5 hours/ week); Monday to Friday

**Location:** SALT Head Office, Saskatoon or SALT South Office, Fort Qu'Appelle

**Salary Range:** \$50,000 - \$70,000

Salary will be commensurate with education and experience.

**Application Deadline: until position is filled.**

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**Organization Summary:** Saskatchewan Aboriginal Land Technicians (SALT) is an Indigenous led non-profit organization that provides space for First Nation land technicians to circulate ideas and strategies relating to effective land management. A key activity is supporting First Nations in managing their lands, inclusive of their customs and traditions, while enhancing community prosperity and self-determination.

### **Position Summary:**

The Solid Waste Community Engagement Coordinator is a key member of our Solid Waste Team, dedicated to empowering communities with knowledge about waste systems. This role is responsible for developing and strengthening community relationships, delivering educational programming, and increasing awareness and participation in solid waste initiatives.

The ideal candidate is a dynamic communicator, passionate about environmental stewardship, and experienced in community engagement and public education. They will coordinate and support community-driven solutions to address solid waste challenges, promoting best practices and providing training opportunities.

### **Key Goals and Objectives:**

- Engage and build relationships with landfill or transfer station staff, Lands and Public Works staff, and community members.
- Visit schools and provide in class training on waste management in communities.
- Coordinate and deliver educational awareness sessions with a focus on diversion practices and opportunities for a First Nation.
- Collaborate with others to integrate environmental education into curricula.
- Provide technical support, training, and professional development to a portfolio of First Nations, including strategies to overcome challenges in solid waste management.
- Collaborate with the Waste Management, Recycling, and Public Education Specialist on school visits.
- Perform waste audits in communities to identify and establish options for reduction, enhanced diversion and potential for cost savings and recovery.
- Attend conferences, workshops, and symposiums to promote the Solid Waste Management Unit.
- Assist with preparing an annual report that documents the process undertaken with the communities, including photos, monthly updates, successes and challenges, detailed summary of materials removed from the community, education and capacity building needs and opportunities, and tangible waste minimization results.
- Look for opportunities to build partnerships with other communities and organizations and address challenges in removing materials.
- Participate in training, including informal (e.g., with Producer Responsibility Organizations) and formal (e.g., Waste Auditor Training).

### **Skills, Experience, and Characteristics:**

- Knowledge of sustainable waste management systems, with an emphasis on diversion options, in Saskatchewan.
- Familiarity with First Nation governments, their function and structure.
- Excellent interpersonal and communication skills with the ability to establish credibility with varied stakeholders.
- A keen educator in and out of classrooms.
- Ability to listen actively to and respect, consider, and incorporate the views of others.
- Ability to work alone effectively and as part of a team.
- Ability to think creatively to find solutions and see opportunities.

- Strong facilitation and collaboration skills.
- Excellent written and presentation skills.
- Solid organizational and time-management skills.
- Working knowledge of MS Office Products (Outlook, Word, Excel).
- Knowledge of Esri products would be considered an asset.
- Experience working with Indigenous organizations is considered an asset.

**Verifications Required:**

- Criminal Records check
- Vulnerable Sector Check
- Valid Driver's License

**Qualifications and Work Experience**

Candidates that have one or more of the following will be considered:

- A relevant post-secondary degree in education, environmental studies or science, GIS (Geographical Information System), geography, or a related field.
- Two years of work experience as an educator, community engagement, facilitation or workshop planning.

**Email Cover letter and Resume to [info@salt-sk.ca](mailto:info@salt-sk.ca).**